

HEALING HAND FOUNDATION FUNDING GUIDELINES

Application forms are available at the HHF website, www.hhf-ak.org. We encourage you to use our online application, but you can also mail, fax or email applications and invoices from vendors to SEARHC c/o HHF Application, 3100 Channel Drive, Juneau, AK 99801, 907 463-7566 (fax) or hhfapps@searhc.org. For more information, call (907) 463-7565.

General Guidelines

- Applicant/patient is enrolled as SEARHC beneficiary and resides in a SEARHC Southeast Alaska community. Eligible communities include: Juneau, Wrangell, Sitka, Petersburg, Haines, Gustavus, Klawock, Angoon, Klukwan, Hoonah, Kake, Craig, Kasaan, Thorne Bay, Hollis, Hydaburg, Skagway, and Pelican.
- All United States Veterans with unmet funding needs are eligible, regardless of their beneficiary status.
- Applicant needs are to be unmet – i.e., not being fully covered by private insurance, Medicaid, Medicare, Denali KidCare, VA healthcare, or any private entity.
- Applicants' household income must be below 200% of the federal poverty level. Household income levels that meet this criteria can be found in the table below.
- Healing Hand Foundation does not reimburse for expenses already incurred by a patient.
- Applicants are capped at \$600 of assistance from Healing Hand Foundation per calendar year. Exceptions to this cap will only apply in the case of flight costs that exceed this cap.

Non-travel-related Costs

- All unfunded medical needs, as recommended to an applicant by a medical or non-medical healthcare professional, may be eligible for HHF funding unless explicitly prohibited below. This may include but not be limited to medical and personal hygiene supplies, durable medical equipment (DME), physical and occupational therapy equipment, dental and orthodontic equipment and services, lab fees, eyeglasses, and pharmaceuticals or nutritional supplements.
- HHF will pay 100% of the unfunded need under \$300. For all unfunded needs > \$300 HHF will pay 80% of the unfunded need (up to the annual cap of \$600 in assistance).
- HHF will only pay up to \$250 a year for eyeglasses or contacts (see below). Any assistance received for eyeglasses or contacts will count towards the \$600 annual cap in assistance.
- Contacts will only be covered if an optometrist determines there is a medically necessary reason for contacts to be preferred over eyeglasses.
- For ongoing and recurring expenses, such as pharmaceutical prescriptions or nutritional supplements, a healthcare professional must give guidance on length of time for prescription or non-prescription coverage, and the application will apply to the entire cost of that coverage period.

- Cosmetic or bariatric procedures, weight loss drugs, procedures defined as experimental, alternative medical practices, chiropractic care, burial expenses or pregnancy termination will not be covered or deemed as eligible expenses.

Travel

- HHF travel requests are meant to cover travel expenses that fall outside of the SEARHC travel policy but are still necessary to ensure a patient receives care recommended by a medical or non-medical healthcare professional. Personal extenuating circumstances or other reasons for seeking assistance outside of SEARHC travel policy must be documented and will be evaluated on a case-by-case basis.
- Travel requests can be made on behalf of patients, medical escorts, or other necessary patient travel companions (for example, a dependent child). Travel for medical escorts or necessary patient travel companions can originate from a different community than the patient’s residence or location.
- Travel requests will only be approved once a year per patient. Travel requests can be for either one-way or roundtrip travel.
- The maximum number of travelers funded per travel request will be two. No more than one additional medical escort outside of SEARHC travel policy will be allowable.
- Staff will try to accommodate travel schedule preferences, but if air/ferry request is unavailable, staff will procure flights that are soonest available. First class flights will not be approved.
- Travel requests should be submitted before noon each business day, Monday through Friday, in order to be scheduled to travel the next business day.
- Lodging or per diem requests are not eligible.
- Travel requests to attend funerals or accompany remains are ineligible. Travel to visit loved ones before end of life or during a hospital stay is only eligible if traveler will be serving in the capacity of a medical escort.
- Travel for cosmetic or bariatric procedures, procedures defined as experimental, alternative medical practices, chiropractic care, or pregnancy termination will not be covered or deemed as eligible expenses.

Current Household Income Eligibility Levels

Household size	200% Federal Poverty Level monthly income
1	\$3,258
2	\$4,405
3	\$5,552
4	\$6,698
5	\$7,845
6	\$8,992
7	\$10,138
8	\$11,285